



POSITION: COUNTY ADMINISTRATOR
LOCATION: STEARNS COUNTY, MINNESOTA
POPULATION: 150,642
SALARY RANGE: \$126,376 - \$165,333/annually

Stearns County is seeking a results orientated County Administrator to provide collaborative leadership and direction for the overall operations of the County and for the administration of all County Board ordinances, regulations, resolutions, policies, programs and functions of government under the jurisdiction of the County Board of Commissioners.

The Community

Set against a backdrop of rolling hills, woodlands, scenic lakes, and rivers, Stearns County is the best of both city and country. Stearns County is considered a commercial and tourism gateway because of its strategic location in central Minnesota along Interstate-94, a major travel corridor. Our location and reasonable driving distance from the Twin Cities makes the County attractive to businesses seeking affordable land and labor. Residents are also within easy driving distance to the many world-class events that take place in the larger Twin Cities metro area.

Stearns County is the 7th most populous county in the state, the 14th largest by area, home to 30 cities and 34 townships. Because of its central location in the state and the St. Cloud metropolitan area's role as a regional center, the county's population and economy is expected to grow at a healthy pace. In fact, from 2000 to 2030, Stearns County's population is expected to grow by 44,204 residents – its population as of 2010 was about 150,000 residents. We have a thriving economy, multi-cultural friendly communities, an affordable cost of living and quality health care.

The area's high schools rank as some of the best in the nation; we have high graduation rates and high SAT scores. We are home to St. John's University, the College of St. Benedict, St. Cloud State University, and numerous other technical and business colleges. There are ample year-round recreational, cultural and social opportunities, with the Mississippi River Chain of Lakes, parks and trails, theaters, shopping and dining.





Agriculture, especially dairy production, has always been a principal industry and important source of economic activity in Stearns County. Many industries have grown in the County's economy. CentraCare Health has many locations throughout the region, providing quality healthcare close to home. CentraCare Health comprises six hospitals throughout Central Minnesota: St. Cloud, Long Prairie, Melrose, Monticello, Paynesville and Sauk Centre. CentraCare Health also includes senior living facilities, nearly a dozen clinics and numerous specialty care services. Granite production is a large part of Stearns County's manufacturing as granite from this area has been shipped all over the world.

The Organization

Stearns County is led by a five-member elected Board of Commissioners. County operations are managed by a Board-appointed County Administrator. With 900 employees across 17 departments and a budget of \$131 million, Stearns County effectively provides hundreds of mandated services to its constituents. Stearns County government's core mission and primary obligations are:

- maintain public safety
- protect vulnerable adults and children
- protect the environment
- maintain county infrastructure

With a broad vision for its future, Stearns County establishes policy frameworks for land use changes, public investments, infrastructure improvements and intergovernmental cooperation to improve the lives of citizens and prospective citizens of the County.

The Administration Department

The County Administrator's Office aids the Board of Commissioners in the overall administration of County operations. Its responsibilities include the annual preparation of the County budget, labor negotiations, risk management, and planning for capital improvements and communication systems. This department represents the County before the State Legislature, other local governments, school districts, and special interest groups.

The Administrator reports directly to the County Board and acts as a liaison between the Board and its 17 County departments. The Administrator also serves as the Public Information Director for the County.



REQUIRED APPLICATION MATERIALS:

- **ONLINE APPLICATION & QUESTIONNAIRE**
- **LETTER OF INTEREST**
- **RESUME**
- **5 PROFESSIONAL REFERENCES WITH CONTACT INFORMATION**

To learn more about this position including the full job description, Stearns County benefits and to submit application materials, visit StearnsCountyMN.gov